

Board Meeting Minutes 4.12.17 (taken by Todd)

- Wendy Swanson-Choi introduced herself and Samantha from NEO (authorizer)
- Vince opens meeting. Agenda accepted unanimously.
- Minutes motioned by Andy, seconded Karla. Motion carried unanimously.
- Wendy checked in on number and names of board members (7). Barbara, the seventh was only absence. Wendy also thanked leaders for updating Epicenter consistently.
- Wendy noted one area to be examined/improved upon—leadership (director and principal?) assessment ongoing. Wendy gave example of process from Nerstrand Charter that collect info across the year that contributes to the summative yearly evaluation.
- Samantha announced new board member training upcoming (May 20, 9:00-Noon) that covers all three essential areas and possible ways to publicize for new members and to document.
- Wendy mentioned the importance of the board roster being consistent from place to place—website, Epicenter, documents. Clarity about start and end dates is also importance. Jit responded that we will align the dates in our docs and places.
- Vince notes the value of the Talent Show for getting a sense of the school for board members. Kallie suggested that we set up a Google Folder for board that could include calendar and board docs.
- FINANCE: Jackie moves into budget and moves from piece to piece—general revenue and expenditures. NCS is right on track to meet budget. Reviewed projected increased budget for 2017-18 based on 288 enrollment. J. requests approval on the. Andy moved to approve preliminary budget. Kallie seconded. Motion carried unanimously. Reviewed expenses/check register. Motion to approve check register by Andy; seconded by Hans. Approved unanimously. J. reviewed savings and fees. Andy motions approval of journal entries. Hans seconds. Unanimous approval. Looking forward—no reason to expect a need to tap line of credit. Outstanding checks reviewed.
- Vince introduces MOU agenda. Jit provides copies of the agreement and reviews the MOU. Review of key pieces—conditions of contract signing including penalty; contract based on 230 number (Jit aims low to provide room for unexpected numbers). Jit wants board to sign off on the MOU so things can move forward. Dave moves approval of MOU and Karla seconds. Unanimous approval of the MOU. Board thanks Jit for negotiating MOU and Vince thanks administrators for the successful interim arrangement.
- Jit introduced board approval of a provision for 30 day (through Sept. 30) exceptions to the Sept. 1 boundary for Kindergarten admittance. Discussion ensued regarding the benefits/costs of this possible exception policy. Hans requested that we record numbers of student considered and note race and other categories to keep clean. Hans moves; Karla seconds motion/policy. Discussion ensues. Hans asked if K teachers were included in discussion leading. Jit says not. Hans points out that though the policy was not developed with k teachers, the implementation of it would be and that he supports it. Karla notes that, from a mental health perspective, we want to be rigorous about the

checklist so that mistakes that will haunt students aren't made down the line. Motion carries unanimously.

- Dinner conversation about district budget decreases and possible ESEA cuts and information sessions.
- (Kallie assumes chair when Vince has to leave early)
- Salary Schedule: Jit shares general information about a salary schedule he is considering (cost of living allowances, longevity pay increases, and sick-day banking). Needs approval on sick day banking plan (maximum 15-day carry-over/banking eligible). Andy motions approval. Hans seconds. Unanimously approved.
- Board Training: All read "The Five Dysfunctions of Charter School Boards". Members "jigsawed" the article and fed back to the group key points. Jit suggested that we use the article to generate a rubric for board assessment. Wendy said she has not heard this conversation before and seconded the idea. Todd said he would draft a rubric from the article from consideration.
- Decision regarding whether to use "work agreement" or "contract". Brief discussion. No decision.
- Contract approval: Jit discusses the process in general for approval of contracts. Needs to hear a motion to approve all new and continuing contracts as a group. Hans moves. Dave seconds. Unanimous approval.
- Information regarding bussing arrangement with MPS. MPS may not get waiver for start prior to Labor Day.
- Todd shared a handout and information about movement into EL Education and a vision for powerful citizenship and inquiry-driven learning designs. Board members Hans and Dave add input about their experience with EL. Both said they thought the model would be an excellent fit for our school and could be gradually grown.
- Donations acknowledged.
- Jit share resignation of Barbara Glaser and her desire to remain involved with kids in classroom. Ensuing discussion about tasks/roles to be replaced. Secretary: Hans said he would step up. Andy motions Hans become secretary. Karla seconds. Unanimous approval. Vice-Chair: Andy volunteers for Vice-Chair. Dave motions. Hans seconds. Unanimous approval.
- Next board meeting: June 14. Motion moved: Hans. Seconded Andy. Approved unaminously.