

## **New City School, Inc.**

### **Board Meeting June 8, 2016**

#### **New City School**

**Present:** Vince Esades, Melissa Johnson, Barbara Glaser.

**Also Present:** Jitendrapal Kundan, Director, New City School and ex-officio member of Board

The meeting convened at 5:00 p.m.

**Minutes from Previous Meeting:** A motion to approve the minutes of the Board's April 12, 2016 was moved by Barbara Glaser, seconded by Vince Esades and unanimously approved.

#### **Agenda**

The agenda of this meeting: Budget updates - approval of check register and journal entries since April 12 meeting. A motion to approve the agenda was made by Vince Esades, seconded by Melissa Johnson and unanimously approved.

#### **Donations**

Donations totaling \$4,822.62 have been made since our April meeting. Special recognition goes to New City Circle for their donation of \_\_\_\_\_ and for all the events they held this year in support of New City. Thank you, New City Circle!

#### **Budget**

- The revised 2015-16 budget was based on 229 students. We were aiming for 245 students and ended the year with 254 students. We are in good stead for our August audit.
- As of 5/31/16 we had received \$1,903,217 or 82% of our revised revenue budget. This compared to 87% received by 5/31 in 2014-15 and 85% received in 2013-14.
- As of 5/31/16 we had expended \$1,988,363 or 84% of our revised expense budget. This compared with 90% expended by 5/31 in 2014-15 and 88% in 2013-14.

We have 62 new students, bringing us to close to 300 students for Fall of

2016. Kindergarten through Grade 3 will be at our main campus, grades 4 - 8 will be at Grace Center. A letter to families about campus changes will be going out soon.

Next year's information form will request a parent email address for the Wednesday folder. We hope most families will provide an address to simplify the Wednesday communications. Kindergarten families will continue to receive a paper folder. Lunch bills will continue to go through the folders/regular mail. Staff will remind parents about benefit forms (school lunch) at curriculum night and also may communicate about available benefits through email.

### **Check register 4/12/16 – 6/8/16**

Board reviewed checks written and asked for clarification of some vendors/payees and amounts. A motion to approve the check register was made by Vince Esades, seconded by Melissa Johnson and unanimously approved.

### **Journal entries 4/12/16 –6/8/16**

Vince Esades moved approval of the journal entries, Barbara Glaser seconded. The motion was unanimously approved by the board.

### **Board meeting schedule:**

Tuesday, September 13, 2016

Tuesday, October 25, 2016

Annual Meeting to discuss "World's Best Work Force" and Reading by 3rd Grade initiatives will be Tuesday, January 17, 2017.

We need more board members - we can have up to nine - and encourage interested persons to attend the September meeting.

Melissa Johnson moved to adjourn the meeting. Vince Esades seconded the motion. Unanimously approved.

The meeting was adjourned at 6:15 p.m.