

New City Charter School
Board Minutes
September 13, 2017

Present: Vince, Kalli, David, Andy, Todd, Jackie, NEO representative
Absent: Carla, Hans

1.) The board approved the agenda and the minutes from our previous meeting on 06/15/17. Andy made a motion, David seconded, and the board approved the motion unanimously.

2.) The board approved the financial audit from school year 2016-17. Andy made a motion, David seconded, and the board approved the motion unanimously.

3.) The board approved the budget updates, cash flow, and checks for this school year 2017-18. Andy made a motion, David seconded, and the board approved the motion unanimously.

4.) The board approved the budget updates, signatories, financial institutions, and fund balances. Andy made a motion, David seconded, and the board approved the motion unanimously.

5.) The board approved a school credit card with BMO Harris Bank. Andy made a motion, David seconded, and the board approved the motion unanimously.

6.) The board approved the authorization for a new director, Todd, and the removal of the previous director, Jit, on the US Bank and Bank of America accounts. Andy made a motion, David seconded, and the board approved the motion unanimously.

7.) The board discussed the director and principal evaluation for the school year 2017-18. Todd will come to the next board meeting in November with an outline of the areas that the board will be providing him with feedback in for this school year.

8.) The board listened to Todd share information about the state of the school and a program update including goals, staffing, and systems.

9.) The board approved the employment agreements for the new and returning staff at New City Charter School. Andy made a motion, David seconded, and the board unanimously approved the motion.

Abby Mandell 3rd Grade Teacher
Ana Robles East Campus Coordinator
Andrew Granias School Coordinator
Amy Solberg Special Education Assistant
Arielle Thomas 1st/2nd Grade Teacher
Ashley Davis Office Administrator
Breanna Lund Kindergarten Teacher
Caitlin Percy 6-8 Science Teacher
Cheryl Stephani Data and Intervention Lead
Christine Hirsch Title 1/Testing Coordinator
Dana Haberman 4th Grade Teacher
Emily Ravits Social Worker
Felix Imhoff Main Campus Support Specialist
Jeremy Nellis Kindergarten Teacher
Jo Sander Special Education Teacher
Josh Baumgartner 4th Grade Teacher
Kallie Krautbauer 5th Grade Teacher
Kimberly Gillespie Art Teacher
Kirsten Holmquist 1st/2nd Grade Teacher
Luis Medina Main Campus Custodian
Mary Spohr Staff Development/Peer Coach
Michael HICKEL Social Studies Teacher
Mohamed Farah Upper School Education Assistant
Morgan Meints Building Sub
Natalie Lundahl 6-8 ELA Teacher
Nick Pierce ELL Teacher
Onika Craven Special Education Assistant
Otis Jackson Nutrition Manager
Rina Lang Upper School Development Lead
Rita Schuster Special Education Assistant
Robyn Char 3rd Grade Teacher
Shawn Bortel Special Education Teacher

Tara Summers Math Intervention Specialist
Tim Kremer 6-8 Math Teacher
Todd Bartholomay Principal and Director

10.) The board approved that New City School has enough instructional hours for the 2017-18 school year with 2 built in snow days. Vince made a motion, David seconded, and the board approved the motion unanimously.

11.) The board approved the contracts for special education, O.T., School psychologist, Wilder, McPhail, NEO, America Reads, ESNS, and 3rd party vendors. Andy made a motion, David seconded, and the board unanimously approved the motion.

12.) Todd updated the board that the current enrollment of New City School is 288 students.

13.) Todd reviewed with the board the facilities Grace Center Lease agreement and recycling/composting grant from the 2016-17 school year.

14.) Todd briefly trained the board on charter law history.

15.) The board briefly discussed the upcoming board election in January 2018 and the possibility of seeking additional board members from the parent community, Northeast community, and teacher community.

16.) The board approved of the New City School immunization policy. David made a motion, Kalli seconded, and the board approved the motion unanimously.

17.) The board briefly discussed the need to review the financial bylaws in our April board meeting. Kalli and Andy will review the bylaws on behalf of the board and report on key findings at the April board meeting.

18.) The board adjourned the meeting. Andy made a motion, Kalli seconded, and the board approved the motion unanimously.